



*Chetek-Weyerhaeuser Scholarship Foundation*

## **CWSF Annual Meeting Minutes January 16, 2012**

### **Invitees:**

**Alyce Bannister, Connie Olson, Dawn Knutson, Eunice Dewey, Fred Bannister, Janis O'Hara, John Flor, Kris Hanson, Mark Rykal, Mary Huset, Pat Burak, Shirley Rouleau, Steve Vork, Tim Knutson**

### **Guests:**

**Diane Huiras**

**Names in bold were in attendance**

### **Meeting Agenda:**

#### **1. Call To Order**

**Meeting Called to Order by President Tim Knutson**

#### **2. Approve Meeting Minutes from Previous Meeting**

**Motion made by John Flor to approve the minutes from the previous official meeting on 2/28/11, seconded by Alyce Bannister. Motion carried.**

#### **3. Elections:**

##### **· Officers**

- President Tim Knutson for 1 term**
- Vice President John Flor for 1 term**
- Assistant Vice President Randi Osberg for 1 term**
- Secretary Kris Hanson for 1 term**
- Treasurer Dawn Knutson for 1 term**

##### **· Directors**

- 2009 (3 years): J. Flor, M. Huset, S. Vork, All were re-elected for a 3 year term**
- 2011 (1 year): F. Bannister, re-elected for a 1 year term**

There was a unanimous consent and approval to elect all of the above officers and directors by the CWSF members present. The members present discussed that John Flor could be re-elected as a Director for a term of 3 years and still hold the position of Vice President.

#### **4. Review of Financials**

- Annual Report
- \$100K donation from Estate of Nevin Taylor received late 2011; CD was established 12/6/2011
- CD Laddering discussed with Sterling Bank & CWSF BOD; 3 CDs @ \$37K each have been established

**Motion by John Flor and seconded by Mark Rykal to approve the treasurer's report. Motion carried. The 12/31/11 balance in the CWSF portfolio is \$374,340.95. The Nevin Taylor CD is a 60 month CD at a rate of 2.50%. The 3 CD's at \$37,000 are structured at a term of 12 months at 1.00%, 24 month term at 1.40% and 36 month term at 2.00%.**

#### **5. Electronic Voting Option**

**Motion made by Tim Knutson and seconded by Steve Vork for John Flor to re-word the electronic voting guidelines to reflect the CWSF and to present at the next meeting. We will discuss adding electronic voting option to the by-laws.**

#### **6. Fishy Four – Saturday, June 30, 2012**

- Sponsorship – New York Sports Medicine, Rice Lake Weighing & Tractor Central
  - Major Sponsors
- Park Pavilion Reservation
- Event registration

**●Tim Knutson discussed the sponsors that have already committed to being a 2012 Fishy Four Sponsor. New for this year, the Rice Lake Community Health Foundation (RLCHF) has committed \$5,000 to the 2012 Fishy Four. For this donation the RLCHF will purchase a banner for the Fishy Four that displays the other organizations that RLCHF supports.**

**●Steve Vork to inquire with Jennie-O Turkey store about being a sponsor and Connie Olson to contact the Koser Radio Group about sponsorship.**

**●Tim Knutson discussed about having a start/finish structure, possibly having it built locally or through the school. Mark Rykal to**

inquire with the CW welding class. The WITC welding class was another option.

- Discussed the fee to pre-register for the Fishy Four will be \$15 through the mail, \$15 plus full processing fee for online registration and \$25.00 for Friday and Saturday registration. We will advertise that only 100 people will be registered on Saturday the 30th to provide incentive for people to register early.

- Dawn Knutson will contact the city to reserve the park pavilion for Friday, June 29th and Saturday, June 30th.

- Discussed making envelope packages for each race participant with t-shirt and race bib to make handing out of these items easier.

- We will make a notation in the brochure/website that the t-shirts “run large” in size.

#### **7. Newsletter / Annual Mailer**

Dawn will update the newsletter and bring to the next meeting for everyone's review and we will discuss how many we are going to send out.

#### **8. Investment Policy**

Tim Knutson discussed the Community Foundation of Southern Wisconsin as a possible option to help manage our portfolio. Everyone is encouraged to review their website.

#### **9. Fundraising**

- BINGO Update
  - Volunteer Calendar Signup
- ACH: \$5 per month campaign
- Other Possibilities

- Discussed that it appears that Bingo is not doing as well on Monday nights. Encouraged people to help with bingo night, we are currently covered through February 6th, will need workers starting February 20th.

- Tim Knutson encouraged members to solicit people to sign up for the ACH \$5/month campaign. He suggested that since we are not doing Dollars for Skiers and Scholars \$100 raffle, to ask the people that used to buy the \$100 raffle tickets to sign up for the ACH campaign.

- Tim Knutson discussed the Christmas Epaulets fundraiser. He received a quote from Core Products of \$3.00 a pair to make the epaulets. Tim will have a meeting with American Airlines to discuss the support from American to sell the epaulets in their bases/ offices/stores/website.

**10. Determine date for next meeting – TBA**

**Next meeting will be in March, we will discuss the Fishy Four, Electronic Voting, how many newsletters to send out, the Community Foundation of Southern Wisconsin, and Christmas Epaulets.**

**11. Adjournment**

**Motion made by Tim Knutson to adjourn at 8:25, seconded by Mark Rykal.**